

High Gabriel Estates Property Owners Assn. Inc.

**BODs Regular Monthly Meeting**

Leander First Baptist Church

10000 RM2243

November 12, 2018

A quorum present was announced by the Secretary

**Call to Order:** Meeting was called to order by the Secretary at 7:30 PM

**BOD Members Present,** Virginia Partain (Sec.), Helen Trahan (Treas.),  
Darla Engh (Resale Certificates/Visitor Coordinator) Don Mohler (Dir. W2)  
Absent Board Members: Aharon Kreiter (Chair.), Chris Castello (Vice Chairman),

A meeting requires at least two officers: Chair or Vice and a Secretary.

Virginia explained that therefore there would be nominations from the members present to select a Chair Pro Temp. Darla nominated Helen, Don seconded the motion.

**Minutes:** The Chair Pro Temp asked if there were any corrections to the minutes. After discussion it was decided that the minutes would be revised for clarification.

**Chair Report:** Absent

**Vice Chairman Report:** Absent

**Secretarial Report:** Reported email approval of \$2376.00 for the Arroyo Park Clean Up for the Fall Festival. An email motion to approve the Fee Schedule was approved by the board. Board signatures needed.

There were approximately 50 RSVPS for the Fall Festival prior to the cancellation due to flooding in the park.

**Treasurer's Report:** Helen gave report of beginning and ending balance bank balance stating receipt of 2 resale certificate fees and a delinquent property owner payment. Darla was asked to pursue a refund for the deposit made to Operation Jump for the planned rental of table and chairs for the Fall Festival.

**Resale Certificate Processing:** Darla reported only one new certificate entered on the summary sheet.

**Adjourn:** Don made motion to adjourn, Darla 2<sup>nd</sup>. Meeting adjourned at 7:43 P.M.