

High Gabriel Estates Property Owners Assn. Inc.
BODs Regularly Scheduled Monthly Meeting
Leander First Baptist Church, Family Life Center
10000 RM 2243, Leander, TX 78641

September 11, 2023

Forum Format:

Non-membership: New Business- None

POA-Membership: New Business- None

POA Membership Present: None

BOD Members Present: Virginia Partain (Chair (S-#6), Helen Trahan (Treasurer (S-#4), ~~Darla Engh~~ (Vice Chair (S-#3), ~~Danny Roberts~~ (S-#1), Veronica Hoffpauir (S-#7)

BOD Members Absent: **See strike thru**

POA Open Meeting

Call to Order: Chairperson called meeting to order at 8:05 P.M.

Minutes Approval: August 14, 2023 minutes were mailed for review on Sept. 8, 2023. Scribe notes 8-18. Chair asked if any questions or concerns. Helen made motion to approve, Veronica 2nd. Motion passed 3-0-0.

POA Officers Reports

(In Bylaw Order): Reports are due to Chair/Secretary by 8:00 a.m. Tuesday prior to Monday meeting

Chairperson's Report: Virginia: Same as last month, rules, regulations and research hinder the board moving forward with critical decisions, developing procedures, etc. Application for D&O Insurance renewal was returned to BKCW.

Vice Chairman's Report: Currently has no duties assigned, fill in if Chair absent.

Secretary's Report: Virginia,

Treasurer's Report: Helen Reported the prior month financial data.

Board Member/Committee Reports

Resale Certificate Coordinator: Absent-Chair reported 2 resale certificates, E1 lot 30 and 31

Maintenance Director: Absent-Chair explained that WSC is responsible for the W2 lots 1 & 2.

PayHOA Administrators: Virginia / Veronica, Asst. PayHOA. Veronica continues familiarizing herself with the application. Virginia continues to find new and better features to populate – news, events, etc.

ACC: (Architecture Control Committee): Chair reported an Improvement Request for an RV Garage received on Aug. 4, 2023 for W2 lot 23. Reviewed by previous ACC member and POA Chair. Approved Aug 18th.

Business Session:

Unfinished Business Items and General Business: Seek additional board members.

Treasurer: Reimbursements and payment requests;

Pre-approved: Monthly LFBC, PEC Lamp, prior work approval for Arroyo Park Mowing as needed.

Reimbursements and Invoices for approval: Helen made motion to reimburse the Chair for receipts of \$107.58 office supplies. Veronica 2nd. Motion carried 2-0-1. A \$30.00 fee for LFBC for the extra meeting space and time was made by Virginia, Helen 2nd, motion passed 3-0-0.

New Business from Board Members:

Discussion of continuance of D&O Insurance as the POA is Incorporated. Helen made motion to drop the D&O insurance, Virginia 2nd, motion carried 3-0-0.

There being no other business the Chair stated "meeting adjourned"

Adjourn: 9:20 PM

Virginia Partain, Secretary

HGE Property Owners Assn. Inc.

Approved Date: 9-8-23