

High Gabriel Estates Property Owners Assn. Inc.

BODs Regular Monthly Meeting

Kreiter School House, 905 S Gabriel Dr., Leander, TX

Mar. 12, 2018

A quorum present was announced by The Chairman

Call to Order: Meeting was called to order by Aharon Kreiter, Chair at 7:31 PM

BOD Members Present: Aharon Kreiter (Chair), Helen Trahan (Treas.), Virginia Partain (Sec.), Darla Engh (Billings & Resale Cert), Chris Castello (Vice-Chair) arrived late

Member Absent: Don Mohler

Minutes: Aharon request a change to #3 under new business, restating the scheduling of a regular board meeting following the Annual Meeting, Darla 2nd motion carried, 4-0-0.

Chairman's Report: No inquiries

Vice Chair's Report: In absence -No formal complaints, no ACC requests. One pending inquiry received over the weekend.

Secretarial Report: 1. Listed items that came up doing a research of documents and previous actions. Will create a 'Things to Know' Document for the HGEPOA Board Members to provide some background and history including a schedule of all the HGEPOA fees that property owners may incur, as well as those requesting information on a property. 2. The Annual Meeting date was set for February 9th 2019, to allow board members as well as property owners a date to keep open. 3. Establishing Signal Hill as the official entrance for High Gabriel West will require work with the Wilco officials in regard to county subdivisions rules i.e., road signs, right of way, illumination and plantings..

Treasurer Report: Reviewed deposits and expenditures.

Billing and Resale Certificate Activity: The Treasurer presented a draft of the new 'posting' process for payments received, as well as a listing of Past Due accounts and amount those accounts are in arrears.. The Billing Director reported the numbers using the old version. Both were to work to reconcile the differences, with the Secretary's help, before implementing the newer process the Chair will review the process.

Unfinished Business:

New Business from Board Members: The Treasurer presented a list of Suggestions for communications prior to meeting, for heads up/research to expedite the meetings.

Adjourn: The Chair made motion to adjourn, Helen 2nd motion. 4-0-0 meeting was adjourned at 9:07 PM