

High Gabriel Water Supply Corporation  
Regular Monthly Meeting Minutes  
Tuesday, February 2, 2010



Attendance: Chuck Cutrer, Denny Springer, Lyndon White, Liesl Gerulis, Teresa DeBusk, Travis Henry.

HGWSC System Manager: Terry Tuttle

7:09 PM: Meeting called to order.

7:10 PM: Liesl made a motion to keep the officers in the same positions. Lyndon seconded the motion. Motion passed 6-0.

7:11 PM: Denny made motion to approve minutes from January 5th board meeting. Motion was seconded by Lyndon. Motion approved 6-0.

7:12 PM: Authority to approve the Annual Meeting minutes was taken under advisement. Pending board review.

7:08 PM: System report from Terry Tuttle:

183A Update:

- Presented current status of 183A.
- Bacteriological test posted by end of the week.
- 4" water line tied into.
- Water service may be interrupted due to construction. Most affected will be Riva Ridge. CR270 may be affected 1-2 times as well.

Billing/Sales:

- Billing not closed for December until the 9<sup>th</sup> of February.
- 16 Return receipts were received on certified bills that were mailed out.
- Bill for certified mailing was given to Teresa for payment.
- A 1 time 5% late charge on bill was added to past due accounts. No compounded interest was added.
- A general discussion on the 5% late fee was conducted.
- Since the due date:
  - \$300 Collected in cash/check payments
  - \$1,200 e-payments collected
  - None of the collected moneys were received from mailed cut-off notices.
  - A brief discussion was conducted on negative balance accounts.
  - Terry has heard from various members regarding setting up payment schedules on past due accounts.
  - Terry to contact the board on 09 FEB10 with past due account update.

7:25 PM: Liesl made a motion to hold an executive session on 11 FEB 10 to discuss past due accounts, water cut-off notices, terms and payment schedules on all past due accounts. Motion was seconded by Denny. Motion passed 6-0.

Billing/Sales continued:

- Terry needs a \$350.00 check to pay the Regulatory Assessment Fee (RAF).
- No water will be provided to the 183A construction crew(s).



7:32 PM: Treasury report submitted from Teresa DeBusk:

- All regular bills paid.
- 4K authorized to pay Brazos River Authority Rights bill.
- \$132.00 paid to Terry for services rendered on Hydrant relocation.
- \$155.00 paid to DSHS for Mineral Analysis

7:40 PM: Chuck made a motion to authorize Teresa to pay up to 2K towards the Thornhoff bill. Motion was seconded by Denny. Motion passed 6-0.

- Denny to contact Thornhoff and have them re-send the bill.

7:44 PM: Pot-hole dig on 183A discussed. There will be no cost to HGWSC.

- Terry gave a brief review of the current 183A situation regarding the pot-hole dig.

7:46 PM: Disorderly member, Mr. Barry Brady, entered the facility and disrupted the meeting proceedings out of order. Member continued to breach meeting order.

8:05 PM: Said disorderly, belligerent, member, departs the meeting.

8:06 PM: Regular WSC meeting proceedings resume.

8:07 PM: Denny made a motion to make an interest only payment on the WSC well loan to the lender this month. Motion was seconded by Teresa. Motion approved 6-0.

8:09 PM: \$6,102 – current balance on the well loan.

8:10 PM: Discussion of the general financial state of the WSC was conducted.

8:12 PM: General discussion of the water rates and fire plug locations was conducted.

8:16 PM: Denny makes a motion to table water rate discussion until March 2010 meeting. Motion seconded by Travis. Motion passed 6-0.

8:18 PM: Liesl is to check on the availability of the Leander Council Chambers and/or alternate locations for conducting the monthly WSC and POA meetings.

8:24 PM: Denny made the motion to adjourn the WSC board meeting. The motion was seconded by Lyndon. Motion approved 6-0.